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| <b>Grant Aid Requests from Parish/Town Councils</b> |
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**1. Purpose of Report**

To consider requests for grant assistance in accordance with the protocol for the consideration of grant aid to parish and town councils.

**2. Recommendation**

**Cabinet is asked to consider the requests and RESOLVE accordingly.**

**3. Detail**

Several grant aid requests have been received from parish and town councils, as follows:

- Kimberley Town Council has requested up to £3,325 towards the full cost of traffic management and security for its Remembrance Sunday Event 2026.
- Stapleford Town Council has requested up to £1,150 towards the cost of traffic management and security for its Remembrance Sunday Event 2026.
- Nuthall Parish Council has requested up to £2,385 towards the cost of traffic management for its Remembrance Sunday Event 2026.

Details of the applications are included in **Appendix 1**. The agreed protocol for assessing grant aid to parish and town councils is provided in **Appendix 2** with the grants previously awarded under this scheme listed in **Appendix 3**.

**4. Key Decision**

This report is not key decision as defined under Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

**5. Updates from Scrutiny**

Not applicable.

**6. Financial Implications**

The comments from the Interim Deputy Chief Executive and Section 151 Officer were as follows:

If Members wished to support these requests, the awards could be made from the £20,000 provision for grants to parish and town councils included in the 2026/27 revenue budget, of which £17,228 currently remains available.

**7. Legal Implications**

The comments from the Monitoring Officer / Head of Legal Services were as follows:

The Council is empowered to make grants by virtue of Section 137 Local Government Act 1972 (as well as other legislation). Having an approved process in line with the legislation and the Council's Grant Aid to Parish and Town Councils Protocol will ensure the Council's compliance with its legal duties.

**8. Human Resources Implications**

Not applicable.

**9. Union Comments**

Not applicable.

**10. Climate Change Implications**

No climate change implications have been identified in relation to this report.

**11. Data Protection Compliance Implications**

This report does not contain any OFFICIAL(SENSITIVE) information and there are no Data Protection issues in relation to this report.

**12. Equality Impact Assessment**

As this is not change to policy / a new policy an equality impact assessment is not required.

**13. Background Papers**

Nil.

**1. Kimberley Town Council**

Kimberley Town Council has submitted a grant aid request for up to £3,325 towards the full cost of traffic management and security at its Remembrance Sunday Event 2026.

The Kimberley Remembrance Sunday Parade has been running for many years. Following the police withdrawing traffic control by way of a rolling roadblock, updated regulations require a full road closure. Kimberley's War Memorial, which is the location for the service, is situated at a mini roundabout junction in the centre of Kimberley. The Parade begins at the Holy Trinity Church and follows a busy road up to the War Memorial with the police unable to offer any level of service, Kimberley has little alternative but to employ specialised contractors for the event in order to manage a safe event. The location of the event, in the Town centre close to a high-volume shopping precinct has created additional risks and responsibilities.

Such a request is in line with the Protocol for the Consideration of Grant Aid requests from Parish and Town Councils for the following key reasons:

- Though the award would be for a revenue grant (rather than for a specific capital project), events such as the Remembrance Service Parade complement the services provided by Broxtowe Borough Council and have historically been provided by this and other parish/town councils throughout the Borough.
- The provision of events such as Remembrance Service Parades contributes towards community cohesion, helps to combat social exclusion and loneliness and assists with the development of Town Centres.

**Financial Information**

The closing balance of Kimberley Town Council funds as at 31 March 2026 was £1,275,997 (2025: £528,025), with cash reserves of £1,251,698 (2025: £553,016). The Kimberley Town Council annual precept for 2026/27 is £151,515 (2025/26: £146,995), an effective change of +2.0%.

**2. Stapleford Town Council**

Stapleford Town Council has submitted a grant aid request for up to £1,150 towards the cost of traffic management and security for its Remembrance Sunday Event 2026.

In its application, the Town Council states that "Remembrance Sunday is one of the most important events in Stapleford's calendar and is run by the Town Council every year.

The event will comprise of a parade involving the uniformed groups and procession through the Town Centre followed by a service, customary two-

minute silence and the laying of wreaths, which will be led by the Vicar of St. Helen's Parish Church. The Salvation Army band play before and after the Cadets on parade."

Such a request is in line with the Protocol for the Consideration of Grant Aid requests from Parish and Town Councils for the following key reasons:

- Though the award would be for a revenue grant (rather than for a specific capital project), events such as the Remembrance Service Parade complement the services provided by Broxtowe Borough Council and have historically been provided by this and other parish/town councils throughout the Borough.
- The provision of events such as Remembrance Service Parades contributes towards community cohesion, helps to combat social exclusion and loneliness and assists with the development of Town Centres.

#### Financial Information

The closing balance of Stapleford Town Council funds as at 31 March 2026 was £200,771 (2025: £138,925), with cash reserves of £200,771 (2025: £138,925). The Stapleford Town Council annual precept for 2026/27 is £249,985 (2025/26: £232,438), an effective increase of +5.0%.

### **3. Nuthall Parish Council**

Nuthall Parish Council has requested grant aid of up to £2,385 towards the cost of traffic management for its Remembrance Sunday Event 2026.

The Remembrance Sunday Parade is "a significant and well-attended occasion within the parish, bringing together residents of all ages and backgrounds, including representatives from the Boys' Brigade, Scouts and Guides along with local schools. The Service will be led by a Methodist Minister. Last year the event was exceptionally well attended with around 200 people parading through Nuthall to the War Memorial and around 300 additional people joining the service on Basil Russell Park."

Such a request is in line with the Protocol for the Consideration of Grant Aid requests from Parish and Town Councils for the following key reasons:

- Though the award would be for a revenue grant (rather than for a specific capital project), events such as the Remembrance Service Parade complement the services provided by Broxtowe Borough Council and have historically been provided by this and other parish/town councils throughout the Borough.
- The provision of events such as Remembrance Service Parades contributes towards community cohesion and helps to combat social exclusion and loneliness.

**Financial Information**

The closing balance of Nuthall Parish Council funds as at 31 March 2026 was £259,835 (2025: £235,493), with cash reserves of £263,775 (2025: £240,315), the difference between reserves and cash balances being net creditors and debtors. The Nuthall Parish Council annual precept for 2026/27 is £124,610 (2025/26: £123,191), an effective change of 0.0%.

**Protocol for Consideration of Grant Aid to Parish and Town Councils**

The key provisions of the Protocol for the Consideration of Grant Aid requests from Parish and Town Councils are:

1. Grant aid will only be given in support of specific projects or services and not as a general grant towards the services provided by a parish/town council.
2. Revenue grant aid will only be considered towards services which act as a replacement for services which otherwise Broxtowe Borough Council would have to provide or which supplement services which the borough council provides so as to reduce the costs that Broxtowe would otherwise incur.
3. In applying for grant assistance the parish/town council will need to demonstrate how the service or project in question contributes to Broxtowe's aims and objectives as laid out in the Corporate Plan and the Sustainable Community Strategy.
4. In applying for grant aid assistance the parish/town council will need to provide evidence as to why they do not have the financial resources to provide the services or project in question and what the consequences would be for local residents and businesses if the service was withdrawn or the project not completed. This will include a requirement for the parish/town council to detail what other funding sources they have secured (or otherwise) and to provide a statement as to any reserves held and their planned use.
5. Preference will be given to support for the provision of mandatory services as compared with discretionary services.
6. Where grant aid is to cover the cost of a specified service, the parish/town council will be responsible at its own cost for providing an audited statement within six months of the end of the financial year concerned to confirm the amount of expenditure incurred and income received against which grant aid may be payable. Any grant payable would then be adjusted retrospectively if necessary following receipt of such an audited statement.
7. Grant aid will only be in respect of additional costs directly incurred by the parish/town council and will not cover the cost of any general overheads which the parish/town council would otherwise incur anyway as a result of their operations.
8. Grant aid will be cash limited in each year and the responsibility for costs increasing beyond the cash limit will normally rest with the parish/town council. Where such cost increases are considered to be unavoidable and beyond the parish/town council's control, then Broxtowe may be approached to seek a further grant award.

9. Where the parish/town council wishes to vary the service provided for which grant aid has been awarded, this should only take place after full consultation and with the agreement of Broxtowe.
10. Preference will be given towards one off capital projects rather than as a regular annual contribution towards the ongoing costs of providing services.
11. The parish/town council shall be required to provide such information as Broxtowe may reasonably request as to the actual outputs and outcomes arising from any service or project where Broxtowe makes a contribution.
12. Any grant contribution that may be awarded by Broxtowe need not be at the rate of 100% of net expenditure incurred but may be at a lesser rate to reflect such as its own corporate priorities, budgetary constraints or the availability of similar services or projects elsewhere.
13. Revenue grants will normally only be awarded for one year although an indicative amount for the following year may be given at Broxtowe's discretion. Capital grant aid will be towards the cost of a specific one-off project.
14. Requests for grant aid in respect of a particular financial year should normally be submitted by the end of October of the preceding year at the latest to assist with forward budget planning for both Broxtowe and the parish/town council. Broxtowe will endeavour to make a decision on such requests by the end of December in the year preceding that for which grant aid is requested.

**Grant Aid Awards to Parish and Town Councils**

The table below lists the grants awarded under this scheme since 2022/23.

| <b>Date</b> | <b>Council</b>          | <b>Amount</b> | <b>Purpose</b>                     |
|-------------|-------------------------|---------------|------------------------------------|
| 19/07/22    | Awsworth Parish Council | £500          | Platinum Jubilee Celebrations      |
| 19/07/22    | Nuthall Parish Council  | £2,590        | New defibrillators                 |
| 19/07/22    | Kimberley Town Council  | £6,300        | Christmas lights switch-on 2021    |
| 04/10/22    | Nuthall Parish Council  | £2,330        | Remembrance Parade                 |
| 04/10/22    | Nuthall Parish Council  | £2,100        | Cemetery Maintenance               |
| 04/10/22    | Stapleford Town Council | £2,194        | Remembrance Event                  |
| 01/11/22    | Kimberley Town Council  | £1,958        | Remembrance Event                  |
| 25/07/23    | Eastwood Town Council   | £820          | Summer Activities for Young People |
| 25/07/23    | Awsworth Parish Council | £5,000        | Various Capital Projects           |
| 03/10/23    | Eastwood Town Council   | £2,250        | War Memorial Maintenance           |
| 03/10/23    | Kimberley Town Council  | £2,059        | Remembrance Event                  |
| 03/10/23    | Nuthall Parish Council  | £2,290        | Remembrance Event                  |
| 05/12/23    | Stapleford Town Council | £2,405        | Remembrance Event                  |
| 01/10/24    | Kimberley Town Council  | £1,996        | Remembrance Event                  |
| 01/10/24    | Kimberley Town Council  | £1,500        | Christmas Market                   |
| 01/10/24    | Nuthall Parish Council  | £2,350        | Remembrance Event                  |
| 01/10/24    | Stapleford Town Council | £2,505        | Remembrance Event                  |
| 03/12/24    | Eastwood Town Council   | £1,722        | Remembrance Event                  |
| 03/12/24    | Eastwood Town Council   | £993          | Memorial Restoration               |
| 03/06/25    | Kimberley Town Council  | £1,919        | Kimberley Food Festival            |
| 01/07/25    | Eastwood Town Council   | £4,149        | 'Bloomin Marvellous' Festival*     |
| 30/09/25    | Kimberley Town Council  | £1,278        | Remembrance Event                  |
| 30/09/25    | Kimberley Town Council  | £1,743        | Christmas Market                   |
| 30/09/25    | Stapleford Town Council | £1,085        | Remembrance Event                  |
| 30/09/25    | Nuthall Parish Council  | £1,175        | Remembrance Event                  |
| 30/09/25    | Eastwood Town Council   | £2,590        | Remembrance Event                  |
| 10/03/26    | Awsworth and Cossall    | £1,764        | Village Gateway Signs              |
| 02/06/26    | Kimberley Town Council  | £2,773        | Kimberley Food Festival            |
| 02/06/26    | Nuthall Parish Council  | £8,535        | Children's Slide                   |

\*Grant not required as festival cancelled due to inclement weather